

# CROSBY CENTRAL APPRAISAL DISTRICT

## BOARD OF DIRECTORS MEETING MINUTES

The Board of Directors for the Crosby Central Appraisal District met in regular session on Thursday March 21, 2024, at 7:00 a.m. at the Crosby Central Appraisal District office located at 109 West Aspen Street Crosbyton, Texas.

- 2024-017 Chairman Steve Henn called the meeting to order at 7:00 a.m.
- 2024-018 Chairman Henn established a quorum with himself, Suzanne Foust, Gary Hardin, Donald Kirksey, Tony Mendoza, and Virginia Torres. Members absent Gall Johnson and Abel Reyna. Others present Chief Appraiser Crystal Hill.
- 2024-019 Public Access: None
- 2024-020 Gary Hardin made the motion, seconded by Tony Mendoza to approve the minutes for January 25, 2024. The motion passed unanimously. (6-0-0)
- 2024-021 Donald Kirksey made the motion, seconded by Suzanne Foust to approve the January and February 2024 Financials. The motion passed unanimously. (6-0-0)
- 2024-022 Crystal Hill presented the 2023 Property Value Study Preliminary Findings for Ralls ISD to the board of directors. Crystal Hill reported that the values for Ralls ISD are out of compliance. Hill said the district increased values in Ralls ISD and real property values were within state limits, but agricultural value fell below the 5-percent threshold.
- 2024-023 Crystal Hill presented the 22-2023 Methods and Assistance Program Final Results. Hill reported that the district passed all review areas receiving a score of 100 which meets all requirements required by statute. The map review asks 92 questions that review areas of appraisal district governance, taxpayer assistance, operating procedures, and appraisal standards.
- 2024-024 Suzanne Foust made the motion, seconded by Donald Kirksey to take no formal action on the complaint filed on the district employee due to lack of evidence that a violation of confidentiality was made. The motion passed (5-0-1)
- 2024-025 Chief Appraiser Report
- Crystal Hill reported to the board that she decided that the deed processing services, and homestead audit services would remain in house, she felt the staff was more than capable of handling these services and contracting them out would not be necessary.
  - Crystal Hill reported to the board that Denice Sellers was hired to fill the vacant Appraisal position.
  - Crystal Hill reported to the board that physical inspections for Lorenzo ISD were complete, and April 15<sup>th</sup> was the projected date for Appraisal Notices to be mailed.
  - Crystal Hill reported to the board that the collection rate was at 91% and reported on 33.05 removals.
- 2024-026 Tony Mendoza made the motion, seconded by Virginia Torres to approve May 16, 2024, as the next meeting date. The motion passed unanimously. (6-0-0)

2024-027 Chairman Henn adjourned the meeting at 7:39 a.m.

Approved this 16th day of May 2024.

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Chairman, Board of Directors  
Steve Henn

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Secretary, Board of Directors  
Suzanne Foust