

# CROSBY CENTRAL APPRAISAL DISTRICT

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## BOARD OF DIRECTORS MEETING MINUTES

The Board of Directors for the Crosby Central Appraisal District met in regular session on Thursday November 14, 2024, at 7:00 a.m. at the Crosby Central Appraisal District office located at 109 West Aspen Street Crosbyton, Texas.

- 2024-066 Chairman Steve Henn called the meeting to order at 7:12 a.m.
- 2024-067 Chairman Henn established a quorum with himself, Donald Kirksey, Deborah Kirksey, Abel Reyna, and Virginia Torres. Members absent Gail Johnson and Suzanne Foust. Others present Chief Appraiser Crystal Hill.
- 2024-068 Public Access: None
- 2024-069 Donald Kirksey made the motion, seconded by Virginia Torres to approve the minutes for the regular meeting and the public hearings on September 5, 2024. The motion passed unanimously. (5-0-0)
- 2024-070 Donald Kirksey made the motion, seconded by Abel Reyna to approve the September and October 2024 Financials. The motion passed unanimously. (5-0-0)
- 2024-071 Virginia Torres made the motion, seconded by Abel Reyna to approve the 2024 3<sup>rd</sup> Quarter Investment report as presented. Motion passed unanimously. (5-0-0)
- 2024-072 Abel Reyna made the motion, seconded by Donald Kirksey to approve the 3<sup>rd</sup> quarter appraisal roll corrections. Motion passed unanimously. (5-0-0)
- 2024-073 Donald Kirksey made the motion, seconded by Abel Reyna, to accept the depository bid proposal from Vista Bank. Motion passed unanimously (5-0-0).
- 2024-074 Virginia Torres made the motion, seconded by Donald Kirksey to approve the 25-26 Depository Contract with Vista Bank. The motion passed unanimously (5-0-0).
- 2024-075 Donald Kirksey made the motion, seconded by Deborah Kirksey to approve the 2025 employee health insurance plan G9L1CHC with Blue Cross Blue Shield of Texas as presented and to renew the Guardian Dental Plan for 2025. Motion passed unanimously (5-0-0).
- 2024-076 Abel Reyna made the motion, seconded by Donald Kirksey to grant longevity pay for 2024 per the adopted scale. The motion passed unanimously. (5-0-0)
- 2024-077 Donald Kirksey made the motion, seconded by Virginia Torres, to table this item until the next meeting. Motion passed unanimously (5-0-0).
- 2024-078 The Board discussed the Chief Appraiser Evaluation.
- 2024-079 Abel Reyna made the motion, seconded by Virginia Torres to approve the 2023 Tax refund on parcel 5385. Motion passed unanimously (5-0-0).

2024-080

Chief Appraiser Report

A. Office Update

Crystal Hill discussed holiday office hours for December 23<sup>rd</sup> and December 27<sup>th</sup>. Received approval to close in connection with the courthouse for December 23<sup>rd</sup> and close at 1 pm on December 27<sup>th</sup>.

Crystal Hill discussed with the board the Deputy Chief Appraiser position and potential candidates.

Crystal Hill reported to the board that business was running smoothly with no complaints or concerns.

Crystal Hill reported to the board that Appraiser Kaylynn had completed all training for her level 3 and would be taking the RPA Level 3 exam and that Appraiser Denice had completed all Level 1 training and will start level 2 training in January.

B. Appraisal/Collection Update

Crystal Hill reported to the board that the reinspection's of Crosbyton CISD was underway and expected to be completed by January 2025.

Crystal Hill reported to the board that the collection rate for the 2024 taxes was at 67%.

C. TAAD Annual Conference

Crystal Hill reported to the board that the annual TAAD Conference would be held February 16-19, 2025, in Austin.

2024-081

Virginia Torres made a motion, seconded by Abel Reyna to set January 23, 2025, at 7:00 A.M. as the next meeting date. Motion passed unanimously. (5-0-0)

2024-082

Donald Kirksey made the motion, seconded by Abel Reyna to adjourn the meeting at 8:04 A.M. Motion passed unanimously. (5-0-0)

Approved this 23<sup>rd</sup> day of January 2025.

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Steve Henn  
Chairman, Crosby CAD Board of Directors

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Crosby CAD Board Secretary

# CROSBY CENTRAL APPRAISAL DISTRICT

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## BOARD OF DIRECTORS

Minutes of the Public Hearing of the Board of Directors for Crosby Central Appraisal District, held on November 14, 2024.

1. Chairman Steve Henn called the public hearing to order at 8:05 A.M.
2. Chairman Henn established a quorum with himself, Donald Kirksey, Deborah Kirksey, Abel Reyna and Virginia Torres. Members absent Gail Johnson and Suzanne Foust. Others present were Crystal Hill.
3. Chief Appraiser Crystal Hill presented the Notice of the 2023 Property Value Study Invalid Findings to the Board of Directors for review. Chief Appraiser Hill explained that the CAD had failed the 2023 ratio study in Ralls ISD and that we were in Year 2 Grace. Crystal Hill discussed the importance of passing the property value study and the impact it has on school districts. The board was also informed that we were currently undergoing the Property Value Study for all three school districts. Advising that we are hopeful that efforts of the reappraising for the 2024 tax year will be found successful for Ralls ISD.
4. Public Comment: None
5. Board Comment: Discussion on what failing a third year would mean for the CAD and the school district.
6. Donald Kirksey made the motion seconded by Abel Reyna to adjourn at 8:17 A.M.

Approved on the 23<sup>rd</sup> day of January 2025.

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Chairman  
Board of Directors  
Crosby Central Appraisal District

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Secretary  
Board of Directors  
Crosby Central Appraisal District