

# CROSBY CENTRAL APPRAISAL DISTRICT

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## BOARD OF DIRECTORS MEETING MINUTES

The Board of Directors for the Crosby Central Appraisal District met in regular session on Thursday May 16, 2024, at 7:00 a.m. at the Crosby Central Appraisal District office located at 109 West Aspen Street Crosbyton, Texas.

- 2024-028 Chairman Steve Henn called the meeting to order at 7:00 a.m.
- 2024-029 Chairman Henn established a quorum with himself, Gary Hardin, Gail Johnson, Donald Kirksey, Tony Mendoza, Abel Reyna, and Virginia Torres. Members absent Suzanne Foust. Others present Chief Appraiser Crystal Hill and Ryan King with Terry & King, CPAs, P.C.
- 2024-030 Public Access: None
- 2024-031 Donald Kirksey made the motion, seconded by Virginia Torres to approve the minutes for March 21, 2024. The motion passed unanimously. (7-0-0)
- 2024-032 Gail Johnson made the motion, seconded by Tony Mendoza to approve the March and April 2024 Financials. The motion passed unanimously. (7-0-0)
- 2024-033 Gail Johnson made the motion, seconded by Abel Reyna to accept, and approve the 2023 Audit Proposal as presented by Ryan King with Terry & King, CPAs, P.C. The motion passed unanimously. (7-0-0)
- 2024-034 Tony Mendoza made the motion, seconded by Gail Johnson to approve the 2024 1<sup>st</sup> Quarter Investment Report as presented. Motion passed unanimously. (7-0-0)
- 2024-035 Donald Kirksey made the motion, seconded by Tony Mendoza to approve the Crosby Central Appraisal District 2025 Preliminary Budget. The motion passed unanimously. (7-0-0)
- 2024-036 Abel Reyna made the motion, seconded by Virginia Torres to approve all Quarterly Corrections to the Certified Appraisal Rolls. Motion passed unanimously. (7-0-0)
- 2024-037 Chief Appraiser Report
- Crystal Hill discussed with the board that her office email was hacked. A cyber security claim was opened with TML, and a team of investigators and attorneys performed a Cyber Security Forensic Analysis on the CADs system, computers, and all email accounts. The team of investigators reported that there was no threat to the CAD and no sensitive information was leaked. Extra measures of security were added to all email and computers.
  - Crystal Hill reported to the board that appraisal notices were mailed May 3<sup>rd</sup>.
  - Crystal Hill reported to the board that the collection rate was 90%.

2024-038 Steve Henn made a motion, seconded by Tony Mendoza to set July 18, 2024, at 7:00 A.M. as the next meeting date. Motion passed unanimously. (7-0-0)

2024-039 Donald Kirksey made the motion, seconded by Abel Reyna to adjourn the meeting at 7:54 A.M. Motion passed unanimously. (7-0-0)

Approved this 18<sup>th</sup> day of July 2024

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Steve Henn  
Chairman, Crosby CAD Board of Directors

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Suzanne Foust  
Secretary, Crosby CAD Board of Directors