

# CROSBY CENTRAL APPRAISAL DISTRICT

## BOARD OF DIRECTORS MEETING MINUTES

The Board of Directors for the Crosby Central Appraisal District met in regular session on Thursday March 20, 2025, at 7:00 a.m. at the Crosby Central Appraisal District office located at 109 W. Aspen Street Crosbyton, Texas.

- 2025-020 Chairman Steve Henn called the meeting to order at 7:05 a.m.
- 2025-021 Chairman Henn established a quorum with himself, Suzanne Foust, Gail Johnson, Donald Kirksey, Randy Roden and Virginia Torres. Members absent: Deborah Kirksey and Abel Reyna. Others present Chief Appraiser Crystal Hill.
- Crystal Hill administered the oath of office to the following board member with new term, Randy Roden.
- 2025-022 Public Access: None
- 2025-023 Donald Kirksey made the motion, seconded by Virginia Torres to approve the minutes for January 23, 2025. The motion passed unanimously. (6-0-0)
- 2025-024 Gail Johnson made the motion, seconded by Virginia Torres to approve the January and February 2025 Financials. The motion passed unanimously. (6-0-0)
- 2025-025 Suzanne Foust made the motion, seconded by Gail Johnson to approve the refund of 2024 taxes for property id's 19534 and 19535. The motion passed unanimously. (6-0-0)
- 2025-026 Gail Johnson made the motion, seconded by Randy Roden to approve the estimate for security system services with Armor Professional Security and to use interest income reserved for capital expenditures to offset any budget overage. The motion passed unanimously. (6-0-0)
- 2025-027 Crystal Hill presented the 2024 Property Value Study Preliminary Findings for Crosbyton CISD, Ralls ISD and Lorenzo ISD to the board of directors. Crystal Hill reported that the values for CCISD fell outside the confidence interval. Crystal discussed with the board the importance of PVS and that she is diligently working in all school districts to stay in compliance.
- 2025-028 Chief Appraiser Report
- Crystal Hill reported to the board that the collection rate was 90%.
  - Crystal Hill reported to the board that physical inspections for CCISD were finished, and notices were expected to be mailed between April 15<sup>th</sup> and May 1<sup>st</sup>.
  - Crystal Hill discussed with the board the procedures for building improvements and said that she was currently seeking project estimates.
- 2025-029 Next meeting date was set for May 22, 2025 at 7:00 AM
- 2025-030 Donald Kirksey made the motion, seconded by Suzanne Foust to adjourn the meeting at 7:48 AM. Motion passed unanimously. (6-0-0)

Approved this 22<sup>nd</sup> day of May 2025.

\_\_\_\_\_  
Chairman, Board of Directors  
Steve Henn

\_\_\_\_\_  
Secretary, Board of Directors  
Suzanne Foust