

CROSBY CENTRAL APPRAISAL DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

The Board of Directors for the Crosby Central Appraisal District met in regular session on Thursday, July 24, 2025, at 7:00 a.m. at the Crosby Central Appraisal District office located at 109 W. Aspen Street Crosbyton, Texas.

- 2025-044 Chairman Steve Henn called the meeting to order at 7:00 a.m.
- 2025-045 Chairman Henn established a quorum with himself, Suzanne Foust, Gail Johnson, Deborah Kirksey, Donald Kirksey, Abel Reyna, Randy Roden and Virginia Torres. Others present Chief Appraiser Crystal Hill.
- 2025-046 Recognize Visitors / Public Comment: None
- 2025-047 Donald Kirksey made the motion, seconded by Suzanne Foust to approve the minutes for May 22, 2025. The motion passed unanimously. (8-0-0)
- 2025-048 Abel Reyna made the motion, seconded by Virginia Torres to approve the May and June 2025 Financials. The motion passed unanimously. (8-0-0)
- 2025-049 Randy Roden made the motion, seconded by Gail Johnson to approve a resolution to obligate the districts assigned funds as follows:
- Building Fund - \$25,000
 - Litigation Fund - \$25,000
 - Technology Fund - \$10,000
 - Contingency Fund - \$9,955
- The motion passed unanimously (8-0-0)
- 2025-050 Donald Kirksey made the motion, seconded by Randy Roden to retain the excess funds from the 2024 Crosby CAD budget. The motion passed (7-1-0)
- Gail Johnson made a motion, seconded by Randy Roden to approve a resolution to obligate the 2024 excess funds as follows:
- Building Fund - \$13,606
 - Litigation Fund - \$13,606
 - Contingency Fund - \$13,606
- The motion passed. (7-1-0)
- 2025-051 Suzanne Foust made the motion, seconded by Virginia Torres to approve the 2025 2nd Quarter Investment Report. The motion passed unanimously. (8-0-0)
- 2025-052 Virginia Torres made the motion, seconded by Abel Reyna to approve the 2025 2nd quarter Appraisal Roll Changes. The motion passed unanimously. (8-0-0)
- 2025-053 Gail Johnson made the motion, seconded by Suzanne to move forward with repairs to the back of the building causing flooding and to table all other capital improvements at this time. The motion passed unanimously. (8-0-0)

- 2025-054 The board discussed proposed contracts with appraisal firms for the upcoming 2026-2027 years. No action was taken on this matter.
- 2025-055 Chief Appraiser Report
- Crystal Hill reported to the board that the collection rate was 96.5%. The remaining 3.5 % delinquents were turned over to the collection attorney.
 - Crystal Hill reported to the board that all protests were complete, and values were certified on July 21st.
 - Crystal Hill reported that she would be attending the legislative update in August, and the appraisers would be attending classes working toward their certification in August.
- 2025-056 Suzanne Foust made the motion, seconded by Abel Reyna to set September 4, 2025 as the next meeting and hearing date. Motion passed unanimously. (8-0-0)
- 2025-057 Donald Kirksey made the motion, seconded by Suzanne Foust to adjourn the meeting at 8:13 AM. Motion passed unanimously. (8-0-0)

Approved this 4th day of September 2025.

Chairman, Board of Directors
Steve Henn

Secretary, Board of Directors
Suzanne Foust