

CROSBY CENTRAL APPRAISAL DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

The Board of Directors for the Crosby Central Appraisal District met in regular session on Wednesday, January 28, 2026, at 7:00 a.m. at the Crosby Central Appraisal District office located at 109 West Aspen Street Crosbyton, Texas.

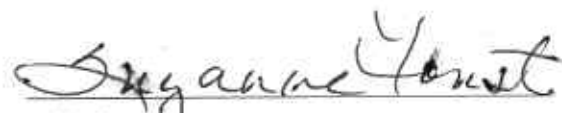
- 2026-001** Chairman Steve Henn called the meeting to order at 7:05 a.m.
- 2026-002** Chairman Henn established a quorum with himself, Donald Kirksey, Deborah Kirksey, Randy Roden, Gail Johnson, and Virginia Torres. Absent members: Suzanne Foust and Abel Reyna. Others present: Interim Chief Appraiser Richard Petree and Deputy Chief Appraiser Denice Sellers.
- 2026-003** Deferred to next meeting
- 2026-004** Steve Henn nominated Deborah Kirksey for Board Chair, Randy Roden nominated Steve Henn for Board Chair, and Deborah Kirksey nominated Randy Roden for Board Chair. Deborah Kirksey and Randy Roden both politely declined. Donald Kirksey made the motion seconded by Randy Roden to elect Steve Henn as Board Chair. Motion carried unanimously (5-0-0).
- Deborah Kirksey nominated Randy Roden as Vice Chair. Donald Kirksey moved to cease nominations and elected Randy Roden as Vice Chair, seconded by Virginia Torres. Motion carried unanimously (5-0-0)
- Gail Johnson nominated Suzanne Foust as Board Secretary, Randy Roden moved to cease all nominations and elected Suzanne Foust as Board Secretary, seconded by Donald Kirksey. Motion carried unanimously (5-0-0)
- 2026-005** Public Access: No public comments.
- 2026-006** Chief Appraiser Report:
- Richard Petree commended the work of the Deputy Chief Appraiser, Denice Sellers, and informed the Board that communication between the Interim Chief and Deputy Chief has been via text, phone, and/ or email with no office visits for January. Chief Petree allowed Deputy Chief Sellers to continue with the Chief Appraiser Report.
- A. Collections:
- Deputy Chief Sellers reported that the district was at 79.19% collected with 20.79% due from October 2025 through Jan 27, 2026, and that the current collection period would end January 31, and move into penalty phase February 1, 2026.
- Appraisal:
- Deputy Chief Sellers reported that the re-appraisal for Ralls ISD would resume to finish driving the county February 2, 2026, weather permitting, and the goal is to have all values complete by April 1.
- B. Gail Johnson made the motion to remove Carey Garcia from all bank accounts and added Steve Henn and Randy Roden as signers, motion seconded by Donald Kirksey. Motion carried unanimously (5-0-0)

- C. Gail Johnson made the motion to approve the addenda to current policy for Holiday pay, inclement weather, and employee pay; seconded by Randy Roden. Motion carried unanimously (5-0-0).
- D. Office/Staff Update:
Deputy Chief Sellers reported that the carport behind the building was built January 20, 2026, and recent contractors mentioned the major deterioration of the building.

- 2026-007** Entered into executive session at 8:08 am.
Reconvened to regular session at 8:25 am.
- 2026-008** Virginia Torres made the motion, seconded by Gail Johnson to approve the minutes for the regular meeting on December 17, 2025. Motion passed unanimously (5-0-0).
- 2026-009** Randy Roden made the motion, seconded by Deborah Kirksey to approve the budget adjustments for the 2025 budget. Motion carried unanimously (5-0-0).
- 2026-010** Donald Kirksey made the motion, seconded by Virginia Torres to approve the December 2025 Financials. Motion passed unanimously. (5-0-0)
- 2026-011** Reported with item 2026-006.
- 2026-012** Randy Roden made the motion to dispose of all the excess furniture and equipment, seconded by Donald Kirksey. Motion carried unanimously (5-0-0).
- 2026-013** Donald Kirksey made the motion to approve new mobile data devices from Pritchard & Abbott for Appraisals, seconded by Gail Johnson. Motion carried unanimously (5-0-0).
- 2026-014** Randy Roden made the motion to adopt a new retention policy and file with State & Local Records Management division, seconded by Gail Johnson. Motion carried unanimously (5-0-0)
- 2026-015** Deborah Kirksey made a motion, seconded by Virginia Torres to set March 18, 2026, at 7:00 A.M. as the next meeting date. Motion passed unanimously. (5-0-0)
- 2026-0016** Donald Kirksey made the motion, seconded by Gail Johnson to adjourn the meeting at 8:41 A.M. Motion passed unanimously. (5-0-0)

Approved this 18th day of March 2026.


Board Chairman
Crosby CAD


BOD Secretary
Crosby CAD